

APSN Forum on Green Shipping Corridors

& 16th Meeting of APSN Council

October 21-26, 2024

Administrative Bulletin I



APSN Forum on Green Shipping Corridors

Hosted by:
APEC Port Services Network (APSN)
Malaysia Marine Department (MMD)

Co-Hosted by :
Sabah Port Authority (SPA)
Sabah Port Sdn Bhd (SPSB)

Supported by :
Ministry Of Transport Malaysia
October 24-25, 2024
Kota Kinabalu | Sabah | MALAYSIA



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1. INTRODUCTION

The APSN Forum on Green Shipping Corridors (APSN Forum 2024) and 16th Meeting of APSN Council (16th Council Meeting) will take place on 21-26 October 2024. The APSN Forum 2024 & the 16th Council Meeting will be co-hosted by APSN and Malaysia Marine Department (MMD) as an IN-PERSON event in Kota Kinabalu, Sabah, Malaysia.

2. LOGISTICS ARRANGEMENT AND MEETING VENUE

The APSN Events 2024 will be held on 21-26 October 2024 at Le Meridien Hotel, Kota Kinabalu Sabah.

Address: Jln Tun Fuad Stephens, Sinsuran, 88000 Kota Kinabalu, Sabah.

Tel. No.: +60 88-322222

Website: www.lemeridienkotakinabalu.com



3. APSN EVENT SCHEDULE 2024

APSN Event Schedule 2024						
21-26 October 2024 Kota Kinabalu, Sabah, Malaysia						
	21 Oct. MON	22 Oct. TUES	23 Oct. WED	24 Oct. THUR	25 Oct. FRI	26 Oct. SAT
08:00-09:00		<i>Registration</i>		<i>Registration</i>		
09:00-12:00	<i>Arrival & Registration</i>	13th Meeting of APSN Advisory Board <i>(Advisory Board Members Only)</i>	16th Meeting of APSN Council <i>Closed Session</i>	APSN Forum 2024 <i>Opening Session & Session 1</i>	APSN Forum 2024 <i>Session 4</i>	<i>Departure</i>
12:00-14:00		<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	
14:00-17:00		16th Meeting of APSN Council <i>Open Session</i>	<i>Pre-meeting for Speakers</i>	APSN Forum 2024 <i>Session 2 & 3</i>	<i>Technical Visit</i>	
18:00-20:00	<i>Dinner</i>	<i>Reception</i>	<i>Dinner</i>	<i>Welcome Dinner</i>	<i>Farewell Dinner</i>	

4. REGISTRATION

All participants are requested to register online by **September 30, through** the following link provided below:

<https://apsn.glueup.cn/event/44192/register/>

5. POINTS OF CONTACT

1) **Ms. Ma Yanyan**

Deputy-Secretary General
APEC Port Services Network (APSN)
Tel: (86) 10 6529 0613
Email: ma.yanyan@apecpsn.org

2) **Mr. Ahmad Dasha bin Abdul Ghani**

Chief Assistant Director, Ports, Logistics and Maritime Trade Division,
Malaysia Marine Department
Tel: +60-0331629977
Email: dasha@marine.gov.my

6. DRESS CODE

Dress Code: Business Formal

7. APEC CONVENTIONS

All participants shall adhere strictly to the APEC conventions and nomenclature throughout APSN Events 2024. APSN would urge economies to refrain from displaying any:

- (i) flags or visual images in any shape or form that depicts a flag of any Economy;
- (ii) graphics/images that depict the map or boundaries of any Economy; and
- (iii) emblems, images, items or any other materials which may imply the "political status" of any Economy.

Please observe the **correct nomenclature of the APEC Economies**. The accepted Abbreviations and Nomenclature for APEC Economies are as follows:

AUS	Australia
BD	Brunei Darussalam
CDA	Canada
CHL	Chile
PRC	People's Republic of China (China also acceptable)

HKC	Hong Kong, China
INA	Indonesia
JPN	Japan
ROK	Republic of Korea (Korea also acceptable)
MAS	Malaysia
MEX	Mexico
NZ	New Zealand
PNG	Papua New Guinea
PE	Peru
PH or PHL	The Republic of the Philippines (Philippines also acceptable)
RUS	The Russian Federation
SGP	Singapore
CT	Chinese Taipei
THA	Thailand
US or USA	United States
VN	Viet Nam

8. ACCOMMODATION RECOMMENDATION

Le Meridien Hotel, Kota Kinabalu Sabah
Jln Tun Fuad Stephens,
Sinsuran,
88000 Kota Kinabalu, Sabah.
Tel. No.: +60 88-322222
Website: www.lemeridienkotakinabalu.com

Delegates may contact the hotel reservation office directly to make reservations. All delegates should make hotel reservations as soon as possible to be able to secure the APSN negotiated rates.

Reservation Link for Delegates:

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1724232856356&key=GRP&app=resvlink>

Accommodation Rates

Rates are valid for the services, dates and numbers offered above and are in Malaysian Ringgit.

Room Types	Special Group Rate	
	Single Rate	Double / Twin Rate
Urban Room (City View)	MYR 430.00nett	MYR 470.00nett
Vista Room (Sea View)	MYR 490.00nett	MYR 540.00nett
*Urban Club Room (City View)	MYR 650.00nett	MYR 690.00nett
*Vista Club Room (Sea View)	MYR 750.00nett	MYR 790.00nett

RATE DETAILS:

The above Accommodation Room Block and Rates are:

- Inclusive of Daily Breakfast for 1 or 2 persons.
- Inclusive of 8% of service tax.
- Inclusive of in-room Wi-Fi access
- Rate quoted is as per room per night

Detailed Logistics Arrangements:

AIRPORT TRANSFER:

Airport Transfer Rate

One-Way Transfer Only (Airport – Hotel // Hotel – Airport)

LMKK –Airport Terminal	Transfer Rates (1 WAY)	
Car Category / Transfer Time	0700hrs-2200hrs	2200 – 0700hrs
Toyota Camry (1-2’s)	RM 130.00	RM 195.00
Toyota Previa (3-4’s)	RM 170.00	RM 255.00
Toyota Vellfire (4-5’s)	RM 170.00	RM 255.00
Toyota Hiace (5-9’s)	RM 150.00	RM 225.00
Nissan Urvan (5-9’s)	RM 150.00	RM 225.00

- Transfer charges stated are publish rates
- Surcharge of 50% of the cost for transfers between 2200hrs and 0700hrs
- All limos or MPV's can only be used for transfers or charters within the city limit
- All limos or MPV’s transfers are inclusive of 8% service charge went billing to room account
- All vehicles are subject to availability and if not available another equivalent or upgraded vehicle will be provided.
- Any cancellation made less than 24 Hour is subject to 100% cancellation fee.
- Transfer acceding 7 passengers requires licensed Tour Guide in accordance to the Ministry of Tourism Guideline.

RESERVATION PROCESS:

Rate Details & Cancellation Policy

- You may cancel your reservation for no charge until 1 day[s] before arrival.
- Please note that we will assess a one (1) night fee if you must cancel after this deadline.
- Please be prepared to show proof of eligibility for your rate (such as a membership card, corporate or government identification card, or proof of your age).
- Please note that a change in the length or dates of your reservation may result in a rate change.

Provide transportation services between optional hotel and Meeting Venue for all participants on Schedule.

9. GENERAL INFORMATION

9.1 Sabah, Malaysia

Sabah, Malaysia North Borneo

A tropical paradise of natural wonders, scenic beauty, rugged landscapes and cultural diversity, Sabah creates a truly fascinating culture, nature and adventure tourism destination. Tunku Abdul Rahman Marine Park

- Mount Kinabalu Park
- Klias River (Proboscis Monkey and fireflies)
- Poring Hot Spring (canopy walk)
- Survivor Island (Pulau Tiga)
- Tanjung Simpang Mengayau – the Tip of Borneo
- Sepilok Orang Utan Sanctuary

9.2 Cultural Tour:

There's no better way to immerse yourself in a new culture than by attending one of Sabah's many annual festivals. The state is known for its diverse population, with the Kadazan Dusun being the largest indigenous group, followed by the Bajaus and the Muruts.

Kaamatan, or Harvest Festival, is the most important event in the Kadazan Dusun community's calendar. It is held throughout the month of May to express gratitude for a good harvest. The celebration usually features traditional rituals to appease the paddy spirit, offering outsiders a glimpse into the ancient religion.

The Tamu Besar, which takes place in October or November in the Kota Belud district, allows visitors to see Bajau horsemen dressed in vibrant traditional clothing in action. Visit the interior for the annual Kalimantan Festival in March to learn about Murut's craftsmanship or participate in the Semporna's unique water festival 'Regetta Lepa' in April to experience the Bajau Laut or Sea Gypsies traditions.

10. WEATHER

If you love warm weather then Kota Kinabalu is the place for you. Throughout the whole year, the temperatures never really dip below 70 degrees, which if you're a summer bird, sounds incredible. However, because Kota Kinabalu doesn't have a summer and a winter, they have a wet season and a dry season, and that changes the dynamics of when you should come.

11. TIME

Universal Time Coordinated GMT/UTC UTC +8

12. CURRENCY

The Malaysian Ringgit is the currency of Malaysia. The currency code for Ringgits is MYR, and the currency symbol is RM.

13. CREDIT CARDS AND ATMS

The cash can be withdrawn from ATMs, using cards issued by Visa, MasterCard, UnionPay, JCB, and a few more brands. Your best chance of successfully withdrawing cash from an ATM in Malaysia would be with a MasterCard, UnionPay or a Visa card.

14. TELECOMMUNICATION SERVICES

Whether you're travelling to Malaysia via air, land, or sea, you'll notice that most point of entries will likely have a few of telco operators offering travel SIMs for tourists. Here are the best to look out for:

- Hotlink
- U-Mobile
- Celcom Digi

15. USEFUL TELEPHONE NUMBERS

BIL	Agencies	Telephone number
1.	Royal Malaysia Police Sabah	+6 088 454188/ +6 088 454187
2.	Malaysian civil defense force (Sabah)	+6 088 264161
3.	Fire and rescue Department Malaysia (Sabah)	+6 088 422873
4.	Hospital Queen Elizabet Kota Kinabalu Sabah	+6 088 517555
5.	Emergency Line	999