

**APSN Forum on Innovative Ports for a Low-Carbon and Digital Future**

**& 15th Meeting of APSN Council**

**October 23-27, 2023**

**Bangkok, Thailand**

**Administrative Bulletin I**



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## **1. INTRODUCTION**

The APSN Forum on Innovative Ports for a Low-Carbon and Digital Future (APSN Forum 2023) and 15th Meeting of APSN Council (15th Council Meeting) will take place on 23-27 October 2023. The APSN Forum 2023 & the 15th Council Meeting will be co-hosted by APSN and Port Authority of Thailand (PAT) as a hybrid event in Bangkok and virtually.

## **2. LOGISTICS ARRANGEMENT AND MEETING VENUE**

The APSN Events 2023 will be held on 23-27 October 2023 at The Chatrium Hotel Riverside Bangkok (Address: 28 Charoenkrung Soi 70, Bangkoklame, Bangkok 10120, Thailand)



The schedules are as follows:

TIME /DATE	23 OCT 2023 (MON)	24 OCT 2023 (TUES)	25 OCT 2023 (WED)	26 OCT 2023 (THUR)	27 OCT 2023 (FRI)
8:00-9:00	ARRIVAL AND REGISTRATI ON	REGISTRATION		REGISTRATION	
9:00-12:00		APSN FORUM ON INNOVATIVE PORTS FOR A LOW-CARBON AND DIGITAL FUTURE	APSN FORUM ON INNOVATIVE PORTS FOR A LOW-CARBON AND DIGITAL FUTURE	12TH MEETING OF APSN ADVISORY BOARD	15TH MEETING OF APSN COUNCIL
12:00-14:00		LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK
14:00-15:00		CULTURAL TOUR	APSN FORUM ON INNOVATIVE PORTS FOR A LOW-CARBON AND DIGITAL FUTURE	15TH MEETING OF APSN COUNCIL	
16:00-17:00	PRE-MEETING FOR SPEAKERS				
17:00-18:00	WELCOME DINNER FOR SPEAKERS	BREAK	BREAK	BREAK	
18:00-20:00		WELCOME DINNER	FAREWELL DINNER	WELCOME DINNER FOR APSN COUNCIL MEETING	

**Detailed Logistics Arrangements:**

- Provide transportation services between optional hotel and Meeting Venue for all participants on Schedule.

### 3. POINTS OF CONTACT

1. **Ms. Ma Yanyan**  
Deputy-Secretary General  
APEC Port Services Network (APSN)  
Tel: (86) 10 6529 0613  
Email: [ma.yanyan@apecpsn.org](mailto:ma.yanyan@apecpsn.org)
2. **Ms. Praew Ritthirungrat**  
Chief, International Affairs Section  
Port Authority of Thailand  
Tel: +662 269 5238  
Email: [Praew.rtr@gmail.com](mailto:Praew.rtr@gmail.com)
3. **Ms. Chutharat Nakthong**  
Assistant Chief, International Affairs Section  
Port Authority of Thailand  
Tel: +662 269 5738  
Email: [Chutharat.nt@gmail.com](mailto:Chutharat.nt@gmail.com)
4. **Ms. Arisara Payak**  
Technical officer, International Affairs Section  
Port Authority of Thailand  
Tel: +662 269 5738  
Email: [arisara.goon@gmail.com](mailto:arisara.goon@gmail.com)

#### **Hotel and Logistics Arrangement**

1. **Chatrium Hotel Riverside Bangkok (Recommend)**  
Tel: (+66) 0 2307 8888  
Email: [reservations.chrb@chatrium.com](mailto:reservations.chrb@chatrium.com)  
**Please refer to Port Authority of Thailand** to make reservations
2. **Oakwood Hotel & Residence Bangkok (Recommend)**  
Tel No.: +66-2-212 7090 or +66 (0) 92 439 6449  
Email: [general.hotel-residence-bangkok@oakwood.com](mailto:general.hotel-residence-bangkok@oakwood.com)  
**Please refer to Port Authority of Thailand** to make reservations
3. **Grand Howard Hotel Bangkok**  
Tel No.: + 66 2 213 -3100-7  
Email: [sales@grandhowardhotel.com](mailto:sales@grandhowardhotel.com)  
**Please refer to Port Authority of Thailand** to make reservations

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**4. REGISTRATION AND DRESS CODE**

All in-person participants are requested to register online by **September 30, 2023**, through the following link provided below:

<https://apsn.glueup.cn/event/40112/register/>

All virtual participants are requested to register online by **October 15, 2023** through the following link:

<https://apsn.glueup.cn/event/40112/register/>

**Dress Code: Business Formal**

**5. ONLINE MEETING LINK**

Virtual participants can join the APSN Forum 2023 through the provided meeting link:

<b>PLATFORM</b>	<b>WEBEX</b>
<b>LINK</b>	<b>Full Link: <a href="https://pat-th.webex.com/pat-th/j.php?MTID=m987ccd0f4d94cc3c4dba0089573eac1b">https://pat-th.webex.com/pat-th/j.php?MTID=m987ccd0f4d94cc3c4dba0089573eac1b</a></b> <b>Short Link : <a href="https://shorturl.asia/THtf1">https://shorturl.asia/THtf1</a></b>
<b>MEETING ID</b>	<b>2517 835 1859</b>
<b>PASSCODE</b>	<b>APSN2023</b>

## 6. APEC CONVENTIONS

We would like to request all participants to adhere strictly to the APEC conventions and nomenclature throughout the meeting. We would urge economies to refrain from displaying in the participation frame any:

- (i) flags or visual images in any shape or form that depicts a flag of any Economy;
- (ii) graphics/images that depict the map or boundaries of any Economy; and
- (iii) emblems, images, items or any other materials which may imply the "political status" of any Economy.

Please observe the **correct nomenclature of the APEC Economies**. The accepted Abbreviations and Nomenclature for APEC Economies are as follows:

AUS	Australia
BD	Brunei Darussalam
CDA	Canada
CHL	Chile
PRC	People's Republic of China (China also acceptable)
HKC	Hong Kong, China
INA	Indonesia
JPN	Japan
ROK	Republic of Korea (Korea also acceptable)
MAS	Malaysia
MEX	Mexico
NZ	New Zealand
PNG	Papua New Guinea
PE	Peru
PH or PHL	The Republic of the Philippines (Philippines also acceptable)
RUS	The Russian Federation
SGP	Singapore
CT	Chinese Taipei
THA	Thailand
US or USA	United States
VN	Viet Nam

All participants are requested to use the following format for the Display Name in the Meeting Account: **ECONOMY/FULL NAME** or **ORGANIZATION/FULL NAME**.

**7. ACCOMMODATION RECOMMENDATION**

**Accommodation Option 1:** Chatrium Hotel Riverside Bangkok (Meeting Venue)  
28 Charoenkrung Soi 70, Bangkholame, Bangkok 10120, Thailand Website:  
[www.chatrium.com/chatriumriversidebangkok](http://www.chatrium.com/chatriumriversidebangkok)  
Tel No.: (+66) 0 2307 8888  
E-mail: [reservations.chrb@chatrium.com](mailto:reservations.chrb@chatrium.com)



While the APSN Forum 2023 will be held at the Chatrium Hotel Riverside Bangkok, participants are free to stay wherever they choose.

Delegates may contact the hotel reservation office directly at (+66) 0 2307 8888 or at [reservations.chrb@chatrium.com](mailto:reservations.chrb@chatrium.com) and *refer to Port Authority of Thailand* to make reservations. All delegates should make hotel reservations as soon as possible to be able to secure the APSN negotiated rates.

ROOM TYPE	Package Rate Single/Double Occupancy
Grand Room City View (60 sq. m.)	THB 4,000 net/ night

**IMPORTANT NOTE**

As availability of this hotel is only limited, delegates are urged to secure their reservations as soon as possible. Reservations are on a “First Come, First Served” basis. Room Rate is valid until September 23, 2023.



**Accommodation Option 2: The Oakwood Hotel & Residence Bangkok**

143, South Sathorn Road, Yannawa, Sathorn, 10120, Bangkok, Thailand

Tel No.: +66-2-212 7090 or +66 (0) 92 439 6449

Email: [general.hotel-residence-bangkok@oakwood.com](mailto:general.hotel-residence-bangkok@oakwood.com)

Website: <https://www.discoverasr.com/en/oakwood/thailand/oakwood-hotel-residence-bangkok>



**Reservation Process:**

Delegates may contact the hotel reservation office directly at [res.hotel-residence-bangkok@oakwood.com](mailto:res.hotel-residence-bangkok@oakwood.com) and refer to *Port Authority of Thailand* to make reservations. All delegates should make hotel reservations as soon as possible to be able to secure the APSN negotiated rates.

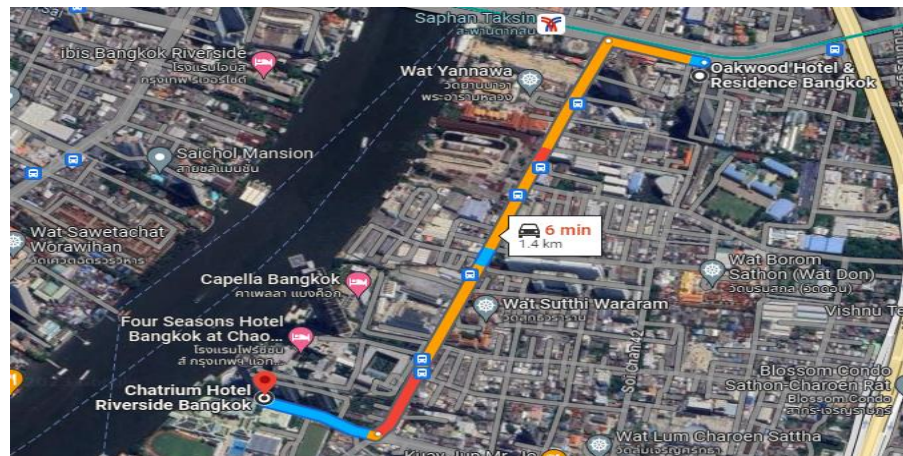
ROOM TYPE	Package Rate Single/Double Occupancy
Superior Room City View	THB 1,600 net/ night
Deluxe Room City View	THB 1,800 net/ night

**IMPORTANT NOTE**

As availability of this hotel is only limited, delegates are urged to secure their reservations as soon as possible. Reservations are on a “First Come, First Served” basis. Room Rate is valid until August 15, 2023.

**WHAT’S NEARBY**

- Chatrium Hotel Riverside Bangkok 10 mins by car
- Asiatique The Riverfront 10 mins by car
- Icon Siam 18 mins by car
- Boat services from Thaksin Station
- Suvarnabhumi International Airport (BKK) 60 mins by car
- Don Mueang International Airport (DMK) 45 mins by car



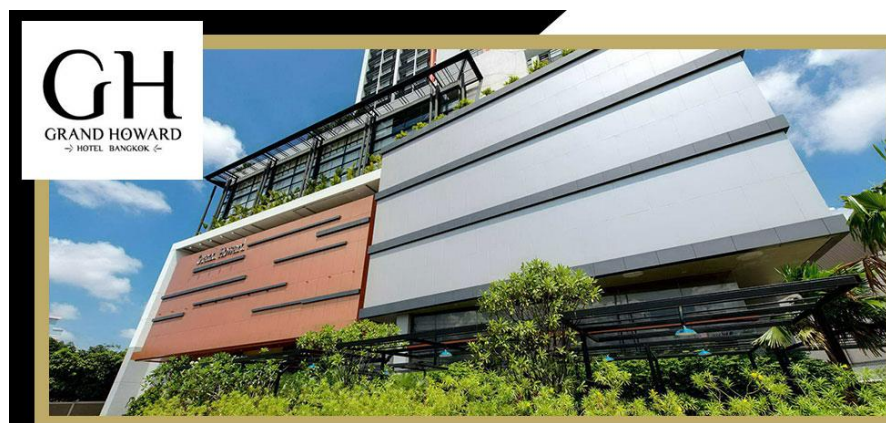
**Accommodation Option 3: Grand Howard Hotel Bangkok**

50- Charoen-Raj Road Bangkhlo Bangkorleam, Bangkok Thailand 10120

Tel No.: + 66 2 213 -3100-7

Email: [sales@grandhowardhotel.com](mailto:sales@grandhowardhotel.com)

Website: <https://www.grandhowardhotel.com/>



WELCOME TO GRAND HOWARD HOTEL

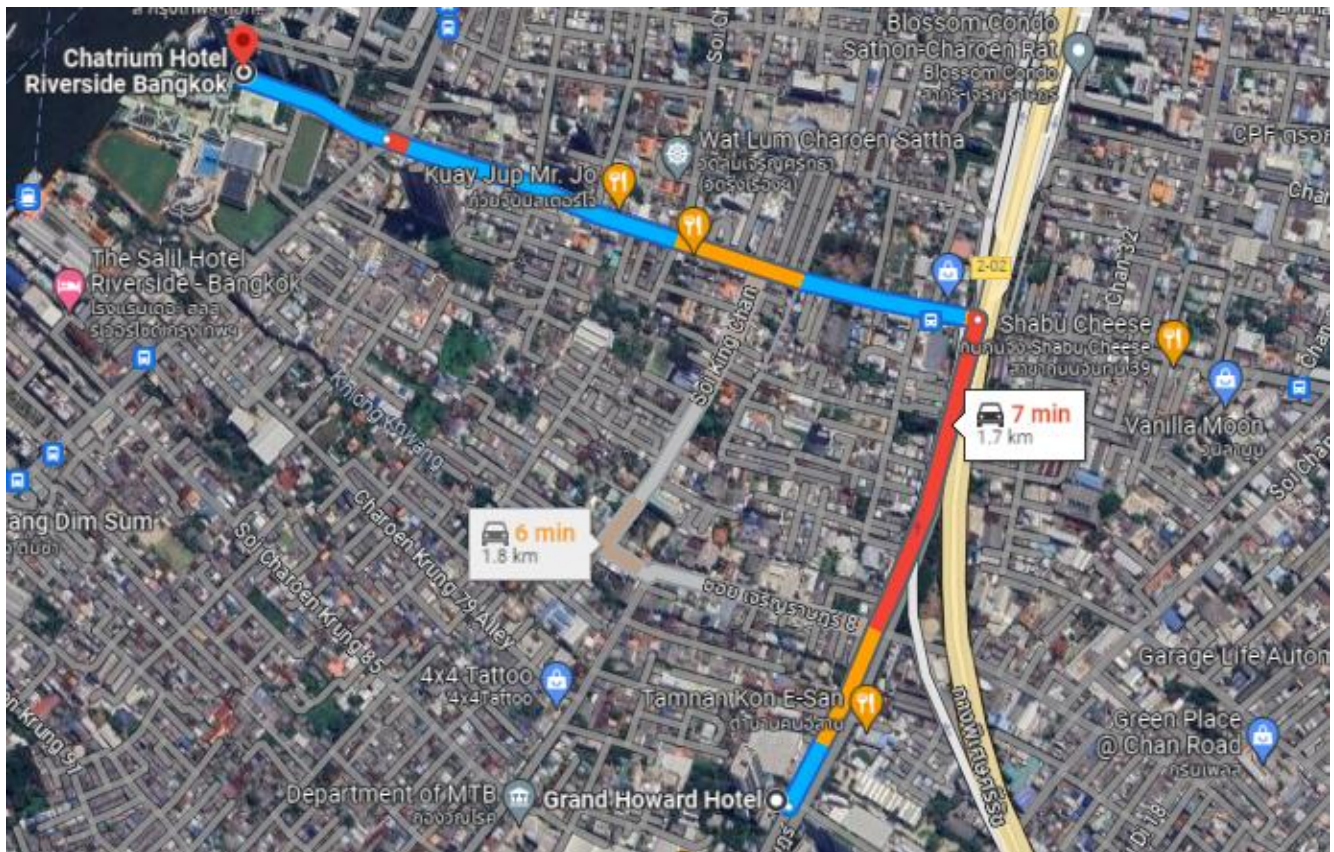
**Reservation Process:**

Delegates may contact the hotel reservation office directly at [sales@grandhowardhotel.com](mailto:sales@grandhowardhotel.com) and refer to Port Authority of Thailand to make reservations. All delegates should make hotel reservations as soon as possible to be able to secure the APSN negotiated rates.

ROOM TYPE	Package Rate Single/Double Occupancy
Superior Room	THB 1,400 net/ night
<p><b>IMPORTANT NOTE</b>                      As availability of this hotel is only limited, delegates are urged to secure their reservations as soon as possible. Reservations are on a “First Come, First Served” basis. Room Rate is valid until October 15, 2023.</p>	

**WHAT’S NEARBY**

- Chatrium Hotel Riverside Bangkok 10 mins by car
- Asiatique The Riverfront 10 mins by car
- Icon Siam 15 mins by car
- Boat services from Thaksin Station
- Suvarnabhumi International Airport (BKK) 45 mins by car
- Don Mueang International Airport (DMK) 45 mins by car



## 8. GENERAL INFORMATION

### 8.1 Bangkok, Thailand

**Bangkok (or Krung Thep)** is the capital and largest city of Thailand. It is the No. 1 destination cities in 2019 published by Mastercard with magnificent temples and palaces, authentic canals, markets and a vibrant nightlife. For more information please visit: <https://www.tourismthailand.org/Destinations/Provinces/bangkok/219>

### 8.2 Cultural Tour: Wat Arunratchawararam (or Arunratchawararam Temple)

This monastery is well known in English as the Temple of Dawn. Once it was generally called Wat Chaeng that means "The Temple of Dawn"; This name is referred to the one that was given by King Taksin.



### 8.3 Cultural Tour: Royal Barges Museum

The Royal Barge Procession is one of the most spectacular events in the world. It is performed occasionally during the Tod Kathin Buddhist Festival when H.M. The King delivers new robes to the monks at Wat Arun. The most impressive and important boat is the Kings personal barge, Suphanahong, The Narai Song Suban HM Rama 9 Royal Barge and The Anantanakharat Royal Barge.



## 9. WEATHER

The Climate of the Thailand is tropical. It is characterized by relatively high temperature, high humidity and abundant rainfall. The average temperature in Bangkok in October is 33°C/25°C.

## 10. TIME

The Thailand's Time is consistent with UTC/GMT +7 hours

## 11. CURRENCY

Thailand's unit of currency is the Thailand Baht (THB). Major foreign currencies are exchangeable at banks.

## 12. CREDIT CARDS AND ATMS

Visa, MasterCard, American Express, JCB and other major international credit cards are accepted at most establishments or can be used to retrieve cash from ATMs throughout the City, although some small shops and restaurants may only accept cash payments.

## 13. TELECOMMUNICATION SERVICES

Local phone services are reliable and readily available at hotels. While sim cards for mobile phones can be bought at convenience store and these are the major telecommunication service providers in Thailand:

- AIS
- DTAC
- True Move H

## 14. USEFUL TELEPHONE NUMBERS

Agency	Hotline	Trunk & Direct Line	Area
Police & Emergencies	191	-	Everywhere
Tourist Police	1155	(+66) 2308-0333	Bangkok
Private Ambulance	1724, 1719	-	Bangkok
Fire Department	199	-	Everywhere