

APSN Forum on Innovative Ports for a Low-Carbon and Digital Future

& 15th Meeting of APSN Council

October 23-27, 2023

Bangkok, Thailand

Administrative Bulletin II



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1. LOGISTICS ARRANGEMENT AND MEETING VENUE

The APSN Events 2023 will be held on 23-27 October 2023 at The Chatrium Hotel Riverside Bangkok (Address: 28 Charoenkrung Soi 70, Bangkoklame, Bangkok 10120, Thailand).

The schedules are as follows:

TIME /DATE	23 OCT 2023 (MON)	24 OCT 2023 (TUES)	25 OCT 2023 (WED)	26 OCT 2023 (THUR)	27 OCT 2023 (FRI)
8:00-9:00		REGISTRATION		REGISTRATION	
9:00-12:00		APSN FORUM ON INNOVATIVE PORTS FOR A LOW-CARBON AND DIGITAL FUTURE	APSN FORUM ON INNOVATIVE PORTS FOR A LOW-CARBON AND DIGITAL FUTURE	12TH MEETING OF APSN ADVISORY BOARD	15TH MEETING OF APSN COUNCIL
12:00-14:00		LUNCHBREAK	LUNCH BREAK	LUNCHBREAK	LUNCH BREAK
14:00-15:00		CULTURAL TOUR	APSN FORUM ON INNOVATIVE PORTS FOR A LOW-CARBON AND DIGITAL FUTURE	15TH MEETING OF APSN COUNCIL	
16:00-17:00	PRE-MEETING SPEAKERS				
17:00-18:00	WELCOME DINNER FOR SPEAKERS	BREAK	BREAK	BREAK	
18:00-20:00		WELCOME DINNER	FAREWELL DINNER	WELCOME DINNER FOR APSN COUNCIL MEETING	

Detailed Logistics Arrangements:

DAY	TIME	PARTICIPANTS	PROGRAMME	VENUE
23 October Monday		All Participants of the APSN Forum	Arrival of delegates	
	10.00 – 11.00	President Team, APSN Secretariat and PAT Team	Pre-Meeting for the Council Meeting	the Ravipa 4 (4 th Floor), Chatrium Hotel Riverside Bangkok
	16.00 – 17.00	Speakers, Moderators and APSN Team	Pre-meeting for Speakers and Moderators	the Curve Chatrium (M Floor), Chatrium Hotel Riverside Bangkok
	18.00 – 20.00	Speakers, Moderators and APSN Team	Welcome Dinner for Speakers and Moderators (Hosted by The Port Authority of Thailand)	River Barge (1st Floor), Chatrium Hotel Riverside Bangkok
	14.00 – 16.00	APSN and PAT Team	Rehearsal	

DAY	TIME	PARTICIPANTS	PROGRAMME	VENUE
24 October Tuesday	08.30 – 09.00	All Participants of the APSN Forum	Registration	Chatrium Ballroom (4th Floor), Chatrium Hotel Riverside Bangkok
	09.00 – 12.00	All Participants of the APSN Forum	APSN Forum 2023	
	12.00 – 14.00	All Participants of the APSN Forum	LUNCH	River Barge (1st Floor)
	14.00 – 17.00	All Participants of the APSN Forum	Technical Visit	Wat Arun (Temple) and Thon Buri Palace
	18.00 – 20.00	All Participants of the APSN Forum	Welcome Dinner	Kin Lom Chom Saphan Restaurant

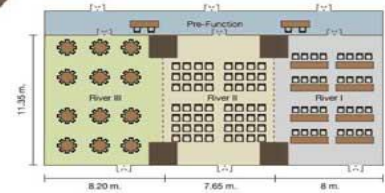
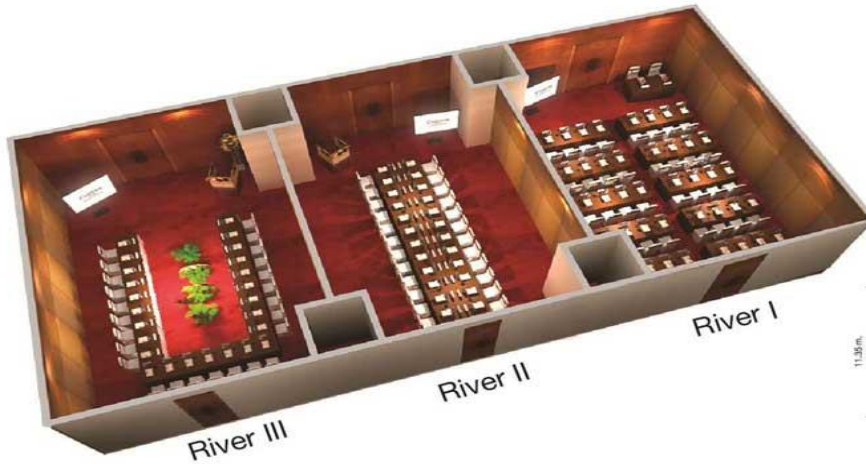
DAY	TIME	PARTICIPANTS	PROGRAMME	VENUE
25 October Wednesday	09.00 – 12.00	All Participants of the APSN Forum	APSN Forum 2023	Chatrium Ballroom (4th Floor), Chatrium Hotel Riverside Bangkok
		All Participants of the APSN Forum	COFFEE BREAK	
		All Participants of the APSN Forum	APSN Forum 2023	
	12.00 – 14.00	All Participants of the APSN Forum	LUNCH	River Barge (1st Floor)
	14.00 – 15.00	All Participants of the APSN Forum	APSN Forum 2023	Chatrium Ballroom (4th Floor), Chatrium Hotel Riverside Bangkok
	15.00 – 15.30	All Participants of the APSN Forum	COFFEE BREAK	
	15.30 – 16.40	All Participants of the APSN Forum	APSN Forum 2023	
	17.30 – 21.30	All Participants of the APSN Forum	Farewell Dinner	Smile Riverside Cruises

DAY	TIME	PARTICIPANTS	PROGRAMME	VENUE
26 October Thursday	08.30 – 09.00	Advisory Board Members	Registration	The River (1st Floor), Chatrium Hotel Riverside Bangkok
	09.00 – 12.00	Advisory Board Members	12th Meeting of APSN Advisory Board	
	12.00 – 14.00	Advisory Board Members	LUNCH	River Barge (1st Floor)
	14.00 – 17.00	All participants of APSN Council Meeting	15th Meeting of APSN Council	The River (1st Floor) Chatrium Hotel Riverside Bangkok
	18.00 – 21.00	All participants of APSN Council Meeting	Welcome Dinner	Silver Waves (21st Floor), Chatrium Hotel Riverside Bangkok
27 October Friday	09.00 – 12.00	Council Members Only	15th Meeting of APSN Council	The River (1st Floor) Chatrium Hotel Riverside Bangkok
	12.00 – 14.00	All participants of APSN Council Meeting	LUNCH	River Barge (1st Floor)
28 October Saturday	08.00 – 17.00	All participants of APSN Council Meeting	Departure of delegates	

Map of Meeting Venues

THE RIVER Lobby Floor

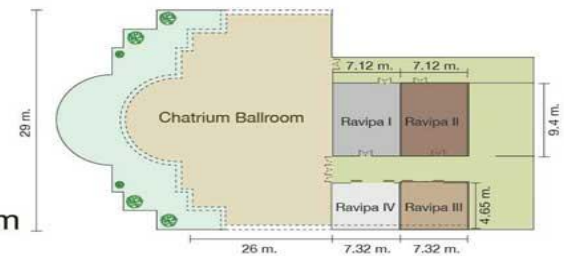
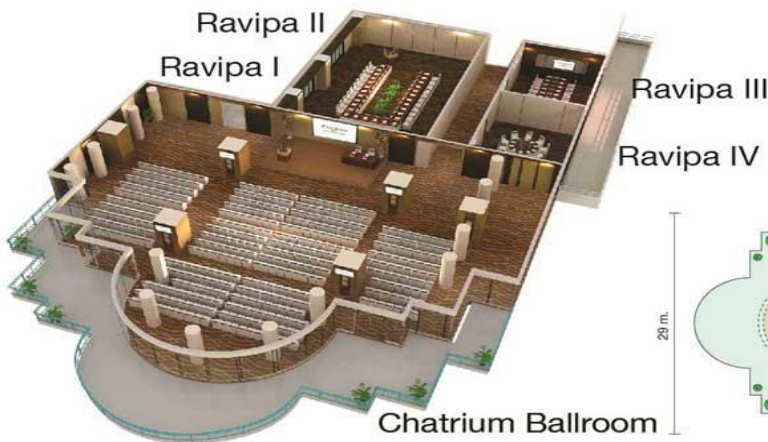
CHATRIUM HOTEL RIVERSIDE - BANGKOK



Function Rooms	Total (Sq.m.)	Width (m.)	Length (m.)	Height (m.)	Number of Persons							
					Boardroom	I shape	U shape	Classroom	Theatre	Buffet	Cocktail	Banquet
The River (I+II+III)	270	11.35	23.85	3.8	40	40	60	90	200	80	300	180
River I	92	11.35	8	3.8	16	16	25	40	60		80	60
River II	84	11.35	7.65	3.8	20	20	25	40	60		70	60
River III	92	11.35	8.20	3.8	16	16	25	40	60		80	60

CHATRIUM BALLROOM 4th Floor

CHATRIUM HOTEL RIVERSIDE - BANGKOK



Function Rooms	Total (Sq.m.)	Width (m.)	Length (m.)	Height (m.)	Number of Persons							
					Boardroom	I shape	U shape	Classroom	Theatre	Buffet	Cocktail	Banquet
Chatrium Ballroom	630	29	26	3.1	50	50	60	330	500	350	700	400
Ravipa I	80	9.4	7.12	3.1	15	15	20	30	50		70	50
Ravipa II	70	9.4	7.12	3.1	15	15	20	30	50		70	50
Ravipa III	45	4.65	7.32	2.8	10	10	10	10	25		30	10
Ravipa IV	40	4.65	7.32	2.8	10	10	10	10	25		30	10

2. POINTS OF CONTACT

- 1. Ms. Ma Yanyan**
Deputy-Secretary General
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- 3. Ms. Arisara Payak**
Technical officer International Affairs Section
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Email: arisara.goon@gmail.com

3. ACCOMMODATION RECOMMENDATIONS

Accommodation Option 1: Chatrium Hotel Riverside Bangkok (Meeting Venue)
28 Charoenkrung Soi 70, Bangkoklame, Bangkok 10120, Thailand Website:
www.chatrium.com/chatriumriversidebangkok
Tel No.: (+66) 0 2307 8888
E-mail: reservations.chrb@chatrium.com



While the APSN Forum 2023 will be held at the Chatrium Hotel Riverside Bangkok, participants are free to stay wherever they choose.

Delegates may contact the hotel reservation office directly at (+66) 0 2307 8888 or at **reservations.chrb@chatrium.com** and *refer to Port Authority of Thailand* to make reservations. All delegates should make hotel reservations as soon as possible to be able to secure the APSN negotiated rates.

Accommodation Option 2: The Oakwood Hotel & Residence Bangkok

143, South Sathorn Road, Yannawa, Sathorn, 10120, Bangkok, Thailand

Tel No.: +66-2-212 7090 or +66 (0) 92 439 6449

Email: general.hotel-residence-bangkok@oakwood.com

Website: <https://www.discoverasr.com/en/oakwood/thailand/oakwood-hotel-residence-bangkok>



Reservation Process:

Delegates may contact the hotel reservation office directly at res.hotel-residence-bangkok@oakwood.com and *refer to Port Authority of Thailand* to make reservations. All delegates should make hotel reservations as soon as possible to be able to secure the APSN negotiated rates.

WHAT'S NEARBY

- Chatrium Hotel Riverside Bangkok 10 mins by car
- Asiatique The Riverfront 10 mins by car
- Icon Siam 18 mins by car
- Boat services from Thaksin Station
- Suvarnabhumi International Airport (BKK) 60 mins by car
- Don Mueang International Airport (DMK) 45 mins by car

4. TRANSPORTATION

4.1 Airport – Hotel Transportation

Transportation by taxi in Bangkok is metered and readily available. At Suvarnabhumi Airport, designated taxi queues are located in the arrival halls. You may wish take the taxi available at the airport to the hotel. Estimated price by taxi from airport to hotel is approximately 500-700 THB. Please note that surcharges do apply during peak hours or late hours and can be up to 50% of the metered fare. Please request for the receipt from the taxi driver before payment if you require one. All taxis accept cash.

Please note that transportation will not be provided for delegations between the airport and the hotel.

4.2 Transportation for Cultural Tour, Welcome Dinner for APSN Forum held on Tuesday (24th October 2023)

Transportation will be provided for delegates after the Forum from Chatrium Hotel Riverside Bangkok to the venue for the Cultural Tour. After the Cultural Tour, transport will be arranged for delegates for the Welcome Dinner for APSN Forum hosted by Port Authority of Thailand on 24th October 2023. Afterwards, delegates will be sent back to Chatrium Hotel Riverside Bangkok, two-way transportation will be provided for delegates going for the Welcome Dinner.

4.3 Transportation for Farewell Dinner for APSN Forum held on Wednesday (25th October 2023)

Transportation will be provided for delegates after the Forum from Chatrium Hotel Riverside Bangkok to the Icon Siam for Farewell Dinner hosted by Port Authority of Thailand. Afterwards, delegates will be sent back to Chatrium Hotel Riverside Bangkok, two-way transportation will be provided for delegates going for the Farewell Dinner.

For other transportation needs to and from Chatrium Hotel Riverside Bangkok from other hotels or for personal use, please note that transportation will not be provided and please kindly arrange on your own.

4.3 Public Transportation and Taxi

Delegates are highly recommended to use the licensed taxi for any transportation for personal use during your stay in Bangkok.

5. GENERAL INFORMATION

5.1 BANGKOK, THAILAND

Bangkok (or Krung Thep) is the capital and largest city of Thailand. It is the No. 1 destination cities in 2019 published by Mastercard with magnificent temples and palaces, authentic canals, markets and a vibrant nightlife. For more information please visit: <https://www.tourismthailand.org/Destinations/Provinces/bangkok/219>

5.2 CULTURAL TOUR: Wat Arunratchawararam (or Arunratchawararam Temple)

This monastery is well known in English as the Temple of Dawn. Once it was generally called Wat Chaeng that means "The Temple of Dawn"; This name is referred to the one that was given by King Taksin.



5.3 CULTURAL TOUR: Thonburi Palace

PhraRacha Wang Derm (Wang Derm Palace) or Thon Buri Palace is the royal palace of King Taksin the Great. Wang Derm Palace or Thon Buri Palace was built in the reign of King Taksin the great in 1767, during the same time that Thonburi was appointed the new capital city of Thailand. The palace was built to be the royal residence with a Throne Hall for governing.



5.3 WEATHER

The Climate of the Thailand is tropical. It is characterized by relatively high temperature, high humidity and abundant rainfall. The average temperature in Bangkok in October is 33°C/25°C.

5.4 TIME

The Thailand's Time is consistent with UTC/GMT +7 hours

5.5 CURRENCIES

Thailand's unit of currency is the Thailand Baht (THB). Major foreign currencies are exchangeable at banks.

5.6 CREDIT CARDS AND ATMS

Visa, MasterCard, American Express, JCB and other major international credit cards are accepted at most establishments or can be used to retrieve cash from ATMs throughout the City, although some small shops and restaurants may only accept cash payments.

5.7 ELECTRICITY and WATER SUPPLY

Electrical outlets in Thailand are charged to 220v at 50 cycles per second, which is compatible with appliances from the U.K. but not those from the US and many other economies. While most computer cables have adaptors for voltage, visitors from the U.S. and those not on the 220/50 v. will have to bring adapters to run most other appliances. Outlets in Thailand generally feature flat, two-pronged plugs, though some feature holes for round plug ends. Few outlets feature three holes (grounded outlets) so it is often necessary to have a three to two prong adapter for using notebook computers in Thailand.

Though tap water in Bangkok is technically safe to drink, the plumbing in certain buildings may make water inadvisable to ingest. Furthermore, travelers' unaccustomed to otherwise harmless bacteria in the water could get upset stomachs from drinking ice that is technically 'safe' to consume. Bottled water in Thailand is recommended as it is cheap and ubiquitous and most ice is safe to consume as it is produced with potable water, with cube ice generally safer than crushed ice.

5.8 TELECOMMUNICATION SERVICES

Local phone services are reliable and readily available at hotels. While sim cards for mobile phones can be bought at convenience store and these are the major telecommunication service providers in Thailand:

- AIS
- DTAC
- True Move H

5.9 TIPS

Tipping in Bangkok is not customary but encouraged when you experience good service. This would be above the standard 10% gratuity added to your bill by some restaurants and hotels.

5.10 USEFUL TELEPHONE NUMBERS

Agency	Hotline	Trunk & Direct Line	Area
Police & emergencies	191	-	Everywhere
Tourist Police	1155	(+66) 2308-0333	Bangkok
Private Ambulance	1724, 1719	-	Bangkok
Fire Department	199	-	Everywhere

For more traveler essentials please visit: <https://www.tourismthailand.org/Plan-Your-Trip/Useful-Call>